



**Board of Directors  
September 13, 2018  
Newington Town Hall Room L101  
131 Cedar Street, Newington, CT  
2:00 p.m.**

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MINUTES

In attendance: William DeMaio, William Pierce, Suzanne Oslander, June O'Leary Dianne Stone (ADACC Consultant), Karen Green-New England Life Span Management Company

Absent: Erik Barbieri, Debbie Moore, Keith Mullinar

- I. Call to Order  
Regular meeting called to order at 2:10 p.m. by President William DeMaio.
- II. Minutes of Previous Meeting  
Motion "to accept the August 2, 2018, minutes made by William Pierce, seconded by Suzanne Oslander; motion approved. Minutes will be posted on the ADACC website for review.
- III. Finance Report  
Financial Report- not submitted. Overall, still in very good financial standing. Monies from memberships continue to generate revenue and we are spending it to further ADACC's mission.
- IV. Report from Karen Green, New England Life Span  
a.) Trainings
  - As of this moment, we have 29 members, 13 of them are brand new.
  - Training Sessions in Newington and Fairfield are going well.
  - For the session this past week on September 6th and 7th, we had 8 participants in Fairfield and 17 participants in Newington. December 6th and 7th, we have 4 registered in Fairfield and 15 in Newington; for March, 3 participants in Fairfield and 16 in Newington; and in June, 2 participants for each session. Future training schedule/courses discussed for 2019. Karen reported feedback from attendees has been very positive. Having something to eat/drink always makes it even more welcoming. Thanks to Chairman DeMaio for arranging for the breakfast pizzas in Newington!
  - At the training in Newington, Carlo Sarmiento from Derby shared that he is interested in joining the board. June and Karen thought he would be a great addition to the board. Karen has sent out a Board Interest Application to him.

### b.)Correspondence

-Karen shared information on the 6<sup>th</sup> Annual Resource Fair, which is being held in recognition of Disability Employment Awareness Month, October 19, 2018 at NEAT located on 33 Coventry Street, Hartford, CT from 9:00 -12:00 p.m. Ideal for those who are: unemployed or under-employed; receiving SSDI or are considering work; rely on public transportation; interested in learning how assistive technology can help; and unsure of legal rights in the workplace.

-Clay Major from South Windsor has requested to hold a roundtable meeting in early October for a half day and would address safety/security, Title II topics. Discussion. Chairman DeMaio will attend and represent ADACC as part of the roundtable.

-From the options listed on the ADACC brochure, Tiger Mann has requested an ADACC evaluation for New Canaan; discussion. Referral for this service will be made to Boston.

-Agnes Light from "The Learn Organization" in Old Lyme wants to know if students can speak on behalf of students with accessibility issues; discussion. ADACC conference is probably not the ideal venue for this type of presentation.

-Jeff Holland from New Canaan, who has helped us set up the Y Connection for our ADACC trainings free of charge, was inquiring if there was an ADACC membership Professional/ Individual rate for attendance; discussion. The membership fee will be \$50.00 which will include the member discount on trainings and conferences.

-Board Interest Application received from Marcia DuFore from the North Central Regional Mental Health Board was reviewed and discussed, overall sentiment that the candidate is an excellent addition to our Board. Motion "to accept Marcia DuFore as a new board member" made by William Pierce, seconded by Suzanne Oslander; all in favor motion approved by unanimous vote. Letter to be drafter and sent to Marcia welcoming her to the board.

### c.)Conference Updates

-Registration went into the mail today

-“Smiley Faces” cell phone holders order have arrived; item reviewed. Cute!

-Need to work on sponsorships for the conference. All board members encouraged to reach out to those they know who may be interested in supporting ADACC. Letters also will be sent out on behalf of Chairman DeMaio.

-All members asked to donate for the raffle, minimum donation \$15.00.

-“Freedom Scientific” is coming from Massachusetts.

-Chairman DeMaio will contact CCM to send out ADDACC Conference info. June will reach out to New Britain Public Library Director, Pat Rutkowski to ask her to send out conference materials to the consortium of municipal library directors.

Set-Up:

-Newington staff will set up tables and chairs.

-Craig Bowman from NB Parks & Rec will assist with purchasing and delivering items for conference. Delivery will be on Thursday. Tablecloth will be provided by caterer delivered for Thursday.

-Dianne Stone will set up a Facebook Page to boost ADACC Conference

-NEADA Surveys will be distributed at the conference.

-The conference will be a great tool to build membership

V. Contracted Services

Dianne reported that she and Chairman DeMaio will be meeting with Chris from Lifespan Management to review updating by-laws and where we stand with contract and budget. Overall, we continue to be pleased with the management services provided by Karen Green.

VI. Adjournment and new Meeting

Motion "to adjourn meeting at 3:35 p.m.", made by Suzanne Oslander, seconded by William Pierce; so carried by unanimous vote.

Next Meeting scheduled for Thursday, October 4, 2018 at 2:00 p.m.