



Connecticut Municipal ADA Coordinator Certification Program

ADACC is Connecticut's gateway to the National ADA Network. This network, comprised of 10 Regional Centers across the country with affiliates in each state, provides information and assistance to foster full implementation of the ADA.

We are not an enforcement or regulatory agency, but a helpful resource supporting the ADA's mission to "make it possible for everyone with a disability to live a life of freedom and equality." Our goal is to connect you with information, guidance, training and technical assistance about your rights and/or responsibilities under the ADA.

ADACC is the local affiliate of the New England ADA Center, located in Boston.

For more information, please contact us at:

ADACC
PO Box 310663
Newington, CT 06131
Phone: (860) 800-2322
Email: adacoalitionct@gmail.com
Web: www.adacc.net

Why Certification?

Every municipality with 50 or more employees is required to designate at least one responsible employee to coordinate ADA compliance. Although the law does not refer to this person as an “ADA Coordinator,” this term is commonly used in state and local governments across the country. While municipalities with fewer than 50 employees (including full time, part time, seasonal, police and fire personnel) are not required to designate an ADA Coordinator, it is recommended.

The ADA Coordinator is responsible for coordinating the efforts of the government entity to comply with Title II of the ADA and investigating any complaints that the entity has violated Title II. The name, office address, and telephone number of the ADA Coordinator must be provided to interested persons.

This is a significant role and ensures that municipalities are in compliance with the law and so that residents with disabilities have equal access and full enjoyment of the community.

ADACC has established this Municipal ADA Coordinator Certification. It ensures that designated ADA Coordinators, most who fill this role in addition to other job duties, have the knowledge and understanding of the law to be effective.

What is required?

The CT Municipal ADA Coordinator Certification is based on the National ADA Coordinator Certification, created by Great Plains ADA Center and University of Missouri School of Health Professions Disability Studies and Policy Center. The National ADA Coordinator Training Certification Program (ACTCP) is a robust array of courses that are offered at conferences and training events across the country. All courses offered by ADACC can be applied to ACTCP.

CT Municipal ADA Coordinator Certification requires the successful completion of nine courses that provide fundamental knowledge. These courses are described in this brochure.

Where are courses available?

All courses will be available in Connecticut through ADACC. They are also available at events and conferences of the National ADA Network. Some are available online.

Who is eligible?

Any member of ADACC can participate in, and achieve, Municipal ADA Coordinator Certification. Contact us to get started!

Required Courses

Role of the ADA Coordinator

Any public entity with fifty or more employees must designate at least one employee to coordinate ADA compliance, generally designated as the "ADA Coordinator". A designated ADA Coordinator is also used by business and industry in order to effectively meet ADA obligations.

Self-Evaluations and Transition Plans

Coordinating self-evaluations and transition plans is a critical function of the ADA Coordinator. ADA Coordinators should have the knowledge base, tools and resources to effectively conduct selfevaluations and transition plans in their communities or organizations.

2010 ADA Standards for Accessible Design

On July 26th, 2010 the Department of Justice released updated regulations under ADA. The new regulations update DOJ's ADA Accessibility Standards which govern the construction and alteration of facilities covered by the ADA. The new standards are based on revised minimum guidelines previously established by the Access Board.

Title I of the ADA: Employment**

Title I of the Americans with Disabilities Act addresses the rights of individuals with disabilities in employment settings. ADA Coordinators should understand the basic requirements of Title I and nondiscriminatory employment practices and procedures.

Effective Communication

Title II and Title III entities have an obligation to provide effective communication to individual with disabilities. Ensuring this effective communication obligation is met is often one of the significant responsibilities of the ADA Coordinator.

Emergency Preparedness

ADA Coordinators should be involved in the process of preparing for and responding to emergencies to ensure that people with disabilities have access to these critical services. The ADA Coordinator should also be aware of the ADA regulations that affect readiness for emergencies for persons with disabilities and the importance of coordination among local, state, and federal agencies and first responders.

Public Rights of Way

Elements of the public rights-of-ways present unique challenges to accessibility for which specific guidance is considered essential. The new guidelines proposed by the US Access Board addresses these challenges and should be used to meet communities' obligation to provide accessible pedestrian access.

Reasonable Accommodation

Reasonable accommodation is any modification or adjustment to a job or the work environment that will enable a qualified applicant or employee with a disability to participate in the application process or to perform essential job functions. The ADA requires employers in both the public and private sector to provide reasonable accommodations for qualified applicants or employees with disabilities.

Title II: Equal Access to Programs and Services of Public ENTITIES**

Title II of the Americans with Disabilities Act addresses the rights of individuals with disabilities in state and local government including facilities, programs and services. ADA Coordinators should understand the basic requirements of Title II and responsibilities of government agencies.

Any of the required courses that are approved by the ADA Coordinator Training Certification program for National Certification are accepted for Connecticut Municipal ADA Coordinator Training.

***These courses are available online.*

ADACC Membership

ADACC offers membership to ADA coordinators from Connecticut municipalities, state agencies, non-profit organizations, libraries, educational institutions and private enterprises. ADACC offers our member ADA coordinators workshop and technical assistance opportunities not available anywhere else. We can also connect you to information, referral, and other training opportunities. Contact us to join today!

The mission of the Americans with Disabilities Act Coalition of Connecticut (ADACC) is to provide statewide leadership that ensures understanding of and compliance with the provisions of the Americans with Disabilities Act.

The yearly membership of \$100 includes:

- ADA E-Mail Alerts and News from ADACC Including State Specific Information
- A Monthly E-Newsletter with Current Training, Events, FAQs and More
- Discounted ADACC Training Registration Fees
- 20% Discount on Connecticut State Conference Attendance for One Attendee
- A "Toolkit" of Resources
- Access to Sponsorship Funds for ADA Events
- Networking opportunities with Other ADACC Members

This application is for the ADA Coordinator/Representative for:

(Name of Municipality, State Agency or Organization)

Please indicate information relative to the Municipality, Agency or Organization:

Name of Primary ADA Contact: _____

Title: _____

Work Phone: _____ Cell Phone: _____

Email: _____

Optional:

Name of Secondary ADA Contact: _____

Title: _____

Work Phone: _____ Cell Phone: _____

Email: _____

Address: _____

Town/Zip: _____

Signed: _____ Date: _____

Return to: ADACC PO Box 310663, Newington, CT 06131 Attention: Membership

Federal Tax I.D. # 06-1419014

ADACC is funded by the New England ADA Center from a national NIDDER grant.

Frequently Asked Questions

Will I have to travel out of state for training?

All courses will be available in Connecticut through ADACC. They are also available at events and conferences of the National ADA Network. Some are available online.

Do you have to be an ADACC Member to participate in the training?

No, although members do get a discounted rate for training courses. Additionally, the Connecticut Municipal ADA Coordinator Certification is available only to ADACC members.

What are the requirements for the Connecticut Municipal ADA Coordinator Certification?

Certification requires the successful completion of the nine courses that provide fundamental knowledge which ADACC offers in four class sessions. These courses are described in this brochure. Any of the required courses that are approved by the ADA Coordinator Training Certification program for National Certification are accepted for Connecticut Municipal ADA Coordinator Training.

Is there a time limit to complete certification?

ADACC does not have any time restrictions BUT, the National ADA Coordinator Training Certification Program does require that all training be completed within 3 years.

How long will it take to complete?

That will depend on your availability to attend training. Our goal is to offer all of the required programs within 3 years.

Can training that I have completed in the past be applied to Certification?

Absolutely. If you have taken equivalent classes through the national ADA network or at the ADACC annual conference you may submit your certificate for credit towards the Connecticut certification program.

How is this different than National ADA Coordinator Training Certification? Which one should I do?

The National ADA Coordinator Training Certification program is well established, robust and we encourage you to pursue it if possible. In fact, we align our training with that program so that you will have that option without repeating courses. But, most of the training does require travel to regional and/or national conferences, putting it out of reach of many. Our goal is to make training available to all municipalities.