



**Board of Directors
March 1, 2018
Newington Town Hall Room L101
131 Cedar Street, Newington, CT
2:00 p.m.**

MINUTES

In attendance: Erik Barbieri, William DeMaio, Debbie Moore, June O’Leary, William Peirce
Dianne Stone (ADACC Consultant),

Absent: Terry Bedard, Sharon Denson, Debbie Moore, Keith Mullinar

Also in Attendance: Suzanne Oslander, Karen Green

I. Call to Order

Regular meeting called to order at 2:12 p.m. by President William DeMaio. President William DeMaio welcomed two new persons present and introductions were made. Suzanne Oslander is the program manager from the City of West Hartford Community Services Department and is interested in becoming more involved with ADACC; and Karen Green is our representative and program manager from New England Life Span Management.

II. Minutes of Previous Meeting

Motion made by Erick Barbieri “to accept the February 1, 2018 minutes,” seconded by Bill Pierce; so carried by unanimous vote.

Motion by Erik Barbieri, seconded by Bill Pierce “To add Suzanne Oslander as an ADACC Board Member”; so carried by unanimous vote.

III. Finance Report

None

IV. Updates from Contracted Support for ADACC

- Dianne Stone reported that we will be working with Karen Green from NELSM. Karen shared information on her background and vision for the future working with the Board. We have a one year contract with this company. All phone calls for ADACC will be answered by Karen, E-mail account has been set up, and she has the key for the post office box and is going to work on developing a training request triage. New England Life Span Management (Chris)/Karen in conjunction with the Board, will work on the developing a targeted approach to engaging more people by providing value to membership. Benefits explored:
 - Regular Newsletter
 - Regular scheduled trainings
 - “Members Only” information that they have access to

- CT Municipal -ADA Coordination Certification accreditation
- Discounts on conference

Discussion regarding the mission of ADACC, board membership requirements, need for by-laws to be in order and standardized dates for filing taxes to be set. Idea for putting case studies in the newsletters recommended by Erik Barbieri, unanimously agreed upon.

- Dianne reported that New Britain and Newington have agreed to participate in a sample study to be used by NEADA to gain information, especially regarding the Commission on Persons with Disabilities and their role within the community. Surveys to be completed.

V. ADA NATIONAL SYMPOSIUM

Sunday, June 17, 2018 – Wednesday, June 20, 2018

Discussed the benefits of attending the ADA National Symposium, and Dianne Stone gave costs applicable to attending the event. The total cost would be approximately \$2,000.00. per person. William DeMaio, Erik Barbieri and William Pierce indicated an interest in attending. A motion “To give authority to work out the details to attend the conference and to approve up to \$6,000.00 for board members to attend” was made by Erik Barbieri, seconded by Suzanne Oslander, all in favor, motion passed by unanimous vote.

VI. Membership

Overall, increase in membership attributed to the awareness of ADACC through the conference held in October.

VII. Other Business

Discussed items needed when hosting a booth for ADACC, such as tatble cloth, items advertising ADACC to hand out. Motion made by Erik Barbieri , seconded by William Pierce “To authorize Dianne Stone to make purchases of up to \$500.00 with the authorization on Chairman William DeMaio”, unanimously approved.

VIII. Adjournment and Next Meeting

Erik Barbieri made a motion, seconded by Bill Pierce “To adjourn meeting at 3:50 p.m.”, so carried by unanimous vote.

Next Meeting scheduled for Thursday, April 5, 2018

