



**Board of Directors  
September 5, 2019  
Newington Town Hall Room L101  
131 Cedar Street, Newington, CT  
2:00 p.m.**

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MINUTES

In attendance: Erik Barbieri, William DeMaio, Marcia DuFore, Karen Green, June O'Leary, William Pierce, Dianne Stone (ADACC Consultant),

Also in attendance: Atty. Kathy Flaherty

Absent: Debbie Moore, Keith Mullinar, Suzanne Oslander, Carlo Sarmiento

I. Call to Order

Regular meeting called to order at 2:30 p.m. by President William DeMaio.

II. Minutes of Previous Meeting

Motion "to accept the June 6, 2019 minutes" made by Erik Barbieri; seconded by Marcia DuFore; one abstention; all others in favor -motion approved. Minutes will be posted on the ADACC website for review.

Atty. Kathy Flaherty, Executive Director of the CT Legal Right Project, shared that her first involvement with CLRP started as an intern after her first year at Harvard law School. Kathy served two terms on the CLRP Board of Directors, including one term as the Chair. She spent almost fifteen years as a Staff Attorney at Statewide Legal Services of CT, Inc. the centralized intake hotline for all the Connecticut legal services programs, and two years at Connecticut Legal Services. She is the co-chair of "Keep the Promise," steering committee member of Cross Span Alliance/ LGBT. Overall, has spent her career advocating for the rights of persons.

Motion by Erik Barbieri, seconded by Marcia DuFore, "To add Kathy Flaherty as an ADACC Board member," so carried by unanimous vote.

III. Finance Report

Financial reports submitted. Chairman DeMaio shared we presently have \$65,621.98. He reviewed that our revenue comes from New England Life Span (\$26,500.00), membership dues, and conference and training fees. Greg DeFrank does our accounting. Chairman DeMaio requested that Karen contact Greg DeFrank to request quarterly financial reports. Overall, we are in good financial standing.

IV. Report from Karen Green

a.) Trainings

8 people registered for training in New Canaan. Carlo Sarmiento was there as well as several people from new organizations. Kathy Gips came to all the trainings. Karen gave an overview of trainings: 9 topics divided into 4 classes in a rotating basis; Kathy Gips or Stacey Hart (NELS) comes from Boston to do the training and stays overnight. The trainings are held in New Canaan and Newington Town Hall.

Membership

Karen provided all with a spreadsheet which included member history: name, where they work, and town.

Media

Google Account:

-Google Analytics - Miria Toth has started working on outreach on the website.

-Facebook page- 2 ads are up promoting the conference; -inviting people to like the site at a cost of \$64.13 Between 8/24 and 9/4, 8 new followers.

Posts are up by 10%

Advertising summary: 2, 417 people reached

Event Ad: 925 people reached

Promoting website: 1500

Total page likes:54

Sponsorships

-Three towns each received \$500.00 sponsorship money: Westport, New Britain and Newington. Karen shared the article posted by the Westport awardee did a great job promoting ADACC in their advertising of their event.

V. Report from Dianne Stone (ADACC Consultant)

-Quarterly Reports reviewed, as well as the importance that they are submitted.

Updated forms will be sent out to members.

-Legislative topics discussed; service dog legislation still a hot topic; there was legislation presented last year did not go anywhere. Service dog work group is being formed - Chairman DeMaio and Kathy Flaherty will participate.

-Task force on transportation is addressing ADA concerns and future transit plans.

VI. New Business

ADACC State Conference will be held on Friday, October 25<sup>th</sup>, 2019

-Finalized the speaker list

-Reviewed Conference schedule

-Discussed promotion- notepads to be given out again

-Members were all sent format letter for donations/sponsorships. Chairman DeMaio encouraged all to use/customize templates. Everyone needs to work on getting sponsors for the event.

-Michael's Catering to provide food service for the event; breakfast pizzas requested again

Training

Bill Pierce shared information on a presentation he attended in Boston on substance abuse/disorders, sober homes, etc.

VII. Adjournment

Motion “to adjourn meeting at 4:22 p.m.” made by Erik Barbieri, seconded by William Pierce; so carried by unanimous vote.

Next meeting scheduled for Thursday, October 3, 2019 at 2:00 p.m.